



NATIONAL UNIVERSITY  
PLANETREE STUDENT COMMITTEE



## NUPSC **Council** Meeting

**Date:** November 4, 2019

**Time:** 4pm - 6pm

**Location:** Online- Zoom link, <https://nu.zoom.us/j/561298279>

### Roll Call/Attendance:

- Officers:** Joe, Lauren, Melissa, Sierra, Tran, Ana
- Faculty:** Dr. Bhawal
- Members:** Shaun
- Excused:** Alex, Camelle, Shawna, Brianna
- Current quorum required: 6 out 10 current officers
- Quorum met:** Yes

**Approval of previous minutes:** October council and committee minutes approved via email.

### Warm Up:

- Breathing.
- Mission: Giving the students of National University's College of Professional Studies a voice in their education while integrating all tenets of Planetree in order to build more person-focused, quality care for the future.
- Appreciation Moment

### Discussion items:

#### *Advisors*

- **Gloria McNeal** ([gmeneal@nu.edu](mailto:gmeneal@nu.edu))
- Unable to attend
- **Joe speaking on behalf of Dr. McNeal:** Sincere appreciation for everyone's work! Thank you so much for all you guys do. The NU student ambassador made a great team at the conference. This was an exceptional experience together. Dr. McNeal won Planetree Scholars award, thank you Planetree team for making this possible!
- **Dr. Bhawal** ([rbhawal@nu.edu](mailto:rbhawal@nu.edu))
  - Holiday Cheer Event - Combined with LA NUSNA

- We are not collaborating with LA campus. Peter from SD NUSNA and Dr. Bhawal have decided to help 2 families Dec 7<sup>th</sup> and 14<sup>th</sup> (need confirmation and to see if families are available) waiting to hear more from Peter
- What is Holiday Cheer Event1-2 families in community who do not have Christmas due to hardship, we sponsor then and create a Christmas for them. This is not just nursing, it is a NU collaborative event
- Interested: Melissa, Tran, Lauren
- **Melinda McLaughlin ([mmclaughlin@nu.edu](mailto:mmclaughlin@nu.edu))**
  - Unable to attend. Nothing at this time

### ***Council***

- **Chair: Joseph ([nuplanetree.studentchair@gmail.com](mailto:nuplanetree.studentchair@gmail.com))**
  - Report of Planetree Conference
    - Booths
    - Reception
    - Message
  - Holiday cheer volunteers
  - Dr. McNeal's message.
  - Vote to reimburse Dr. McNeal out of student accounts.

**\$4,200 in Orlando suite charges was paid for by Dr. McNeal due to NU no longer agreeing to pay for the rooms. Originally there was to be a vote that Planetree Committee reimburse Dr. McNeal for paying for these rooms. Dr. McNeal has emailed Joe that the \$4,200 charge has been taken care of and there is no longer a need to vote to reimburse Dr. McNeal. Thank you so much Dr. McNeal for stepping in. We appreciate you SO much!**
  - Vision of Planetree
    - Make NU a University that we're proud to say we are from
    - Make each person feel valued, and appreciated at NU
    - Create a relaxing and supportive atmosphere at NU
  - Delegate meetings
    - DON Meeting 2nd Tuesday at 3pm. Zoom.
    - Planetree Faculty Meeting. 3rd Thursday at 3pm. Zoom.  
**Joe able to attend**
    - Sharp Person-Centered Meeting 2nd Wednesday monthly 1pm.
    - Center of Excellence and Monthly from 9:30am to 11am on the second Thursday. Zoom.  
**These meetings are intended for students to be able to attend. Students are invited to speak about any concerns. Please check your calendars to see if**

you can attend any of these meetings and contact Joe if you are able to attend.

○ Reimbursement for fundraising for Orlando

■ Tshirts from Bonfire


- Sold for \$25.
- 14 t-shirts left (need to give to each volunteers at Rachel's House)


DATE	ORDER #	DETAILS	TOTAL
Oct 2, 2019	#D-19-4143-013	Shawna's Order  <ul style="list-style-type: none"><li>● Black Premium Unisex Tee (5) <input type="checkbox"/> S</li><li>● Black Premium Unisex Tee (3) <input type="checkbox"/> XL</li><li>● Black Premium Unisex Tee (5) <input type="checkbox"/> L</li><li>● Black Premium Unisex Tee (3) <input type="checkbox"/> XS</li><li>● Black Premium Unisex Tee (5) <input type="checkbox"/> M</li></ul> <a href="#">Show less ^</a>	\$354.10

■ Water bottles from Etsy

- Sold for \$15
- 14 water bottles left

**Order #1514914732**

Purchased from  [FloroGraphicDesign](#) on Oct 17, 2019 \$199.80



**Custom Water Bottles / Personalized Water Bottles / Personalized Bottles / Sports Team Gifts / Bridal Party Gifts**

Vinyl Color: Holographic 5    Font: 10

Personalization: We are Person-Centered

Transaction #1720860023  
Quantity: 20

Review this item ★★★★★

<b>Payment Method</b> Visa ending in 1955 Paid on Oct 17, 2019 Your credit card information was not shared with this shop.	<b>Item Total</b> \$199.80 <b>Shipping</b> \$0.00 <hr/> <b>Order Total</b> \$199.80
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**Motion to reimburse Dr. McNeal: Cancelled. Dr. McNeal contacted Joe via email about how this has been handled and the committee no longer needs to vote to reimburse her.**

**Motion reimburse Joe for t-shirts and water bottle (\$553.90): All in Favor. None opposed. Motion Passed.**

**Motion to reimburse Tran for pizza bought on personal card for fundraiser 2 months ago (53.61): All in favor. None opposed. Motion Passed.**

- **Co-Chair: Tran ([nuplanetree.vicechair@gmail.com](mailto:nuplanetree.vicechair@gmail.com))**
  - Tracking System for student satisfaction with the ultimate goal of improving satisfaction and quality of student experience from communication with faculty, orientation/pre-orientation process, campus experience, etc.
  - Results:
    - Do you feel that NU is Person Centered? 4 yes, 14 no
    - Do you have a clear understanding of what PT has to offer students at NU? 13 yes, 5 no
    - Do you feel that NU provides valuable volunteer opportunities? 12 yes, 7 no
    - Do you feel that PT principles in your interactions with your peers, faculty and staff? 16 yes, 2 no
  - 18 people responded to survey. This gives us something to work with. We plan to continue this survey every Quarter. Next will be done in January and we can graph the progress from there.
  - Post results in a public place, creating a collective drive within the student body and Planetree to improve upon these goals. Will add new questions in a few months to follow.
  - Spread the word on Planetree- going to Anatomy and Physiology on Thursday  
Tran will speak to A&P class to try to get more members this way and spread word about what Planetree is! Joe will also attend.
- **Administrative Officer: Lauren ([nuplanetree.admnofficer@gmail.com](mailto:nuplanetree.admnofficer@gmail.com))**
  - Nominate officer or member or staff for appreciation
    - Submission to Joe or Lauren  
Person gets \$15 gift card. This is expanded to staff as well. Please vote on someone!
  - Quarterly In-Person Meeting Location  
It was a tie vote between Blaze, Spectrum, RB campus  
**Decision: Council meeting will be IN-PERSON NEXT MONTH at SPECTRUM location. Plan to grab pizza before/after at Blaze to support fundraiser.**

- **Financial Officer: Tran Huynh ([nuplanetree.financialofficer@gmail.com](mailto:nuplanetree.financialofficer@gmail.com))**
  - Current Balance from Statement of Activities as of 10/31/19: **\$2,062.05**
  - Total pending withdrawals: **\$0** but need everyone's plane ticket receipt and reimbursement form to be turned in to start the process
  - Withdrawal: \$7.48 (September 2019 Square fees) + \$71.52 (Office Supplies and Printing) + \$49.63 (University Function)= **\$128.63**
  - Pending reimbursement: \$53.61 (Tran for Costco Pizza) Approved by Council
  - Deposit: \$67.97 (10/15/19 Blaze Pizza Fundraiser) + \$79.58 (10/29/19 Blaze Pizza Fundraiser) + \$580 (10/28/19 & 10/29/19 Fundraiser at Planetree Orlando Conference) = **\$727.55**
  - **Great job Shawna!**
  - Total pending current balance as of 10/31/19: **\$2,008.44**
    - Need to donate \$372.91 to Rady's Children's Genomics Institute
      - Did not see \$100 donation (need to confirm this with Brianna before donating check)
        - Tran needs to follow up with Brianna before writing out check for donation to Rady's**
      - **New applicant for Finance: Lauren from Cohort 57! Yay!**
    - 14 water bottles and 14 t-shirts remain. Plan to give some to volunteers at Rachel's House. Tran will give extra to Joe and we will ask RB campus to use storage space.**
    - We have 23 books about opioid crisis donated to us, goal is to give them out to people who can use them**
  
- **Activity Officer: Sierra (Outgoing) & Melissa (Incoming) ([nuplanetree.activities@gmail.com](mailto:nuplanetree.activities@gmail.com))**
  - Reflecting back on October's social event: Fall Potluck  
**Good turnout!**
  - **November Social: Tamale Party (AKA Tamalada)**
    - Requesting RSVP to receive address and for head count  
**Date is November 14, 2019!**  
**Please put this on your Cohort FB page!**
    - Everyone is more than welcome to bring fillings and snacks  
**Friends, family, kids are welcome. PLEASE RSVP because Melissa needs a headcount since we will be making food. Also, you are able to bring fillings for the tamales and snacks.**  
**Motion to uphold reimbursement for November Social (Tamale Party). Do not know exact cost yet: All in favor. None opposed.**  
**Motion Passed.**

Tentative idea to fundraise at spectrum to go towards tamale party?  
Can also bring water bottles and t-shirts.

- National University Honor Society Induction Ceremony: Volunteers needed
  - Date: November 9th
  - Address: 11255 N Torrey Pines Rd, La Jolla, CA 92037
  - Volunteers needed for 11:00 A.M. to 1:00 P.M. and 1:00 P.M. to 3:00 P.M.
  - Still need 4-5 volunteers. Can volunteer for whole time if you would like or for 2 hours.
- **Wellness and Support Officer: Outgoing = McKinley / Incoming = Alex (Joe covering) ([nuplanetree.mentorship@gmail.com](mailto:nuplanetree.mentorship@gmail.com))**
  - Workshop with NU wellness one Bystander Intervention
  - Student forum, date TBD
  - Pairing up with public health students and doing workshops

Please continue to welcome Alex. We are all in this together! Both nursing, non-nursing, and faculty: we are one!

Any NU students who may be homeless. Joe would like to get them in contact with alumni and maybe get them discounted boarding.
- **Media & Communications Officer: Camelle (Lauren covering) ([nuplanetree.communications@gmail.com](mailto:nuplanetree.communications@gmail.com))**
  - My position is up for election. Please spread the word!
  - The next newsletter is in the works. I need a write up from majority of officers especially if you didn't have the chance to be featured in the last issue!
  - Zen Den has been a success! If you have suggestions or would like to donate items, please email me.

Anyone interested in taking up Zen Den at Spectrum Campus? Contact Camelle or Joe! Spread word about this.
- **Student Rep Officer: Ana ([nuplanetree.studentrep@gmail.com](mailto:nuplanetree.studentrep@gmail.com))**
  - Catholic Charities Update:
    - All orientations and training has been done. We are waiting on manager from Rachel's Women's Center to assign a "point person" for students as manager does not work Mondays and she needs someone from staff to be there in case students need help.

Waiting to hear back from Catholic Charities. Manager waiting for a point-person that can come on a Monday. Most volunteers are able to volunteer on Monday and Wednesday.

Volunteers: Please provide feedback about your experience! We can make changes to the day while you are there if there ends up being downtime.

Plan to donate t-shirts from Orlando to give to volunteers.

**Essential Oils Update:**

- Peppermint and Lavender roller bottles (50 of each) are made and ready to be distributed on specific day time (i.e. Finals Week)
  
- **Fundraising Officer: Shawna ([nuplanetree.fundraising@gmail.com](mailto:nuplanetree.fundraising@gmail.com))**
  - T-shirts raised \$105.44 from Bonfire, Check will be mailed.
  - Blaze Pizza Fundraiser 11/06/2019 at Balboa Location
  - Potential Jamba Juice Sale at Spectrum, need to confirm date.  
Tentative plan to start doing a Raffle more often.
  
- **Outreach Officer: Desiree ([nuplanetree.outreach@gmail.com](mailto:nuplanetree.outreach@gmail.com))**
  - Briana is new Outreach Officer. Only will be with us a couple months before she graduates so this position will be open!
  - Heartwalk 9/21 --volunteer opportunities
  - Heartwalk bake sale 09/10 need one or two more students to take blood pressures
  - Cohort 60 pre-orientation was amazing Thanks to Tran and Camelle
  - Revamping the recognition program-pens, badge reel, or gratitude journals?
  - Monthly Recognition Awards
    - Submit your write up to [nuplanetree.admnofficer@gmail.com](mailto:nuplanetree.admnofficer@gmail.com)
    - I think we should make a special email address as well as a paper nomination bucket.

**Next Council Meeting: TBA**

**Next NUPSC Meeting: Tuesday, November 12th from 6-630PM**

**Adjournment: 4:50PM**